

## County Durham LINK Management Committee Meeting Minutes

Monday 19th April 2010  
St Cuthberts Hospice, Durham, DH1 3QF

		ACTION
1.	<p><b>Present:</b> Dave Haw (Chair), Peter Irving (Vice Chair), Peter Wilkinson, Audrey Chapman, Betty Carr, Michael Dalton, Malcolm Harrison, Jim Welch, Malcolm Fallow, Mary Mitchell, Colin Burton</p> <p><b>In Attendance:</b> Julia Catherall (minutes), Alesha Aljeffri, Clare Sandford, Ashley Snowdon, Liz Greer</p>	
2.	<p><b>Apologies:</b> None received</p>	
3.	<p><b>Minutes of the last meeting:</b> Approved and agreed as a true record.</p>	
4.	<p><b>Matters arising not on the agenda:</b> Dave Haw welcomed Ashley Snowdon to the team. Ashley is the new Community Engagement Worker for LINK and will be looking after the east of the county.</p> <p>2 members of the Talking Therapies group have been chosen to sit on the IAPT (Improving Access to Psychological Therapies) Implementation Group which will be Ben Andriessen supported with Mike English.</p> <p>The media training that Alesha and Colin recently attended was not what they had expected as it was more to do with social marketing. However Colin still found the training useful.</p> <p>A thank you card for Jim Rochester was passed around to sign and sent on to him thanking him for his hard work during the time that he sat on the Management/Standards committee.</p>	
5.	<p><b>Momentum:</b> Dave gave an update on the Multi LINK work group meetings that he regularly attends with Malcolm Fallow regarding Momentum. Unfortunately neither of them was able to attend the last meeting however Dave has had sight of the minutes from that meeting. He mentioned that there were 10 questions that would have been asked. He discussed that there was no bus service where the hospital was at Hartlepool but they may put a bus company there however there is no support at the moment. Hartlepool and Stockton LINK are meeting on a regular basis so updates shall be</p>	

	<p>given. The hospital in Hartlepool opens in May and this could make traffic very busy at peak times of the day. It was mentioned that if there was going to be an issue with getting to the hospital, people may try and ring for an ambulance to get them there. Dave suggested adding Momentum to the work plan which was agreed.</p>	<p>Host to add to work plan</p>
<p>6.</p>	<p><b>Enter and View:</b> 3 visits are being arranged for the Enter and View representatives which 2 with care homes from the Maria Mallaband Care Group and 1 will be a follow up visit to the Clozapine Clinic now that it has been moved. Alesha advised the group that the meeting with the Commissioning team took place in March and that they are keen to work with the Enter and View group.</p>	
<p>7.</p>	<p><b>LINK Work Plan Update:</b> Learning Disability Strategy – Alesha mentioned that she has been in touch with from Alan Curry from Durham County Council regarding the strategy, an update meeting is to be arranged for end of May.</p> <p>Carers Strategy – Liz advised the group that the meeting is still taking place next week and everything seems to be on track and slippage from this area has now been addressed. Neil Jarvis from Durham County Council will be also attending the meeting. Audrey handed out a leaflet that she had picked up from a meeting she attended. The leaflet was from the Carers Emergency Support Service. Dave asked if a letter could be written to Colin Carter from Durham County Council asking why the map on the back of the leaflet does not show the west and the east of the county as the service should be countywide. Liz to also ask Neil at the next Carers meeting.</p> <p>Dementia – Liz mentioned that the group had agreed to focus on a few issues. The group are going to support and encourage the Implementation of the Dementia Care Pathway.</p> <p>Residential Care Homes – This work plan issue has nearly come to an end. A letter has been sent out to the LINK membership with regards to the closure of 7 Residential Homes in County Durham. Feedback from the consultation will be sent to Rachel Shimmin from Durham County Council with a copy to be sent to the Care Quality Commission and to Feisal Jassat at Overview and Scrutiny.</p> <p>GP Patient Forums – Clare advised the group that the GP Patient Forum event is taking place on Thursday 29<sup>th</sup> April. Clare has GP practices attending the event. Clare went on to say that County</p>	<p>Letter to be sent to Colin Carter at DCC</p>

	<p>Durham is above average on practices having GP forums.</p> <p>Alcohol – Clare is organising an Alcohol Awareness Day on the 27<sup>th</sup> May where at the moment she has 2 guest speakers wanting to attend.</p> <p>Children and Young People – work continues with this work plan issue. The group of young people met with the North East Ambulance Service paramedics. This was a very successful event. The Head of Nursing has asked a group of young people to go to Darlington Memorial Hospital to have an input on a theme for the Children’s ward and the outpatient area. A leaflet will be produced regarding all the work that is being done. Dave suggested that the leaflet needs to go out to the wider membership. He suggested it going out to the schools in County Durham.</p>	<p>Clare to look at this before next meeting</p>
8.	<p><b>Work plan review:</b> to be added onto next month’s agenda.</p>	
9.	<p><b>LINK Evaluation:</b> Liz Greer went through the evaluation for year 2 that will be produced again for year 3 which The Host had commissioned Liz to carry out. As part of the evaluation includes a 360 degree feedback process LINK members and key stakeholders were interviewed and asked for their comments regarding the progress of the LINK.</p> <p>On a discussion over the membership, Alesha mentioned that the Host are currently looking at the how to engage with people between 19-25 years, student communities and those of working age as this is an area that Ashley will be working on.</p> <p>Liz also went through the recommendations which were to recruit and target the under 50’s, collect data about members who are working, split the question regarding mental ill health from the disability category on the application form and do a recruitment drive in Consett and Stanley.</p> <p>Peter Irving suggested looking at the age range of the organisations that are members. He was advised that the Host do not hold that information as the majority of organisations have not submitted this on their membership forms.</p> <p>Alesha mentioned that although the evaluation still highlighted comments that reflected a lack of knowledge/awareness of the LINK. The Joint working protocol that has now been signed off may go some way to address these issues particularly with</p>	

	<p>Commissioners and Service Providers.</p> <p>It was suggested that the Host review the recommendations from the Evaluation and decide if they are feasible.</p>	
10	<p><b>Any other business:</b>  County Durham LINK AGM – This has been booked for the 14<sup>th</sup> October at the Xcel Centre, Newton Aycliffe. More details to follow.</p> <p>Quality Accounts – Alesha mentioned that the Quality Accounts from different Trusts are starting to come through. LINK members have been asked if they would like to be part of a working group to comment on these.</p> <p>Betty mentioned that when she attended the ICO (Integrated Care Organisation) meeting they were talking about setting up a pilot system for people who do not need acute care.</p> <p>Jim W mentioned that the self assessment paper he has recently received says that he has to contact his social worker however he does not have one.</p> <p>Malcolm Harrison mentioned that he would be attending the first meeting of Clinical Quality and Patient Experience Committee which will be looking at PALS/Complaints reports amongst other things.</p> <p>Michael Dalton mentioned that he would hopefully be attending the Regional PALS leads meeting with the Strategic Health Authority on the 14<sup>th</sup> May.</p> <p>Peter Wilkinson mentioned the future of the LIG meetings that he attends as the current format is not working and the situation needs to be reviewed.</p>	
	<p><b>Date of next meeting:</b></p> <ul style="list-style-type: none"> <li>• 17<sup>th</sup> May 2010 – St Cuthberts Hospice, Durham, DH1 3QF. 10am start and to finish with a buffet lunch at 12 noon.</li> </ul>	