

County Durham LINK Management Committee Meeting Minutes

Monday 21st December 2009
Pioneering Care Centre, Newton Aycliffe

		ACTION
1.	<p>Present: David Haw (Chair), Peter Irving (Vice Chair), Peter Wilkinson, Colin Burton, Mary Mitchell, Jim Welch, Audrey Chapman, Malcolm Harrison.</p> <p>In Attendance: Michael Hemingway, Julia Catherall (minutes), Sue Jennings, Alesha Aljeffri, Clare Sandford.</p>	
2.	<p>Apologies: Malcolm Fallow, Michael Dalton</p>	
3.	<p>Minutes of the last meeting: Approved and agreed as a true record.</p>	
4.	<p>Matters arising not on the agenda:</p> <p>Dave mentioned that he had received an email from Jackie Heslop advising him that she would like to resign from the Management committee and her role as Sedgefield representative. Further on in the meeting it was agreed that a letter is to be sent to Elizabeth Carr asking her if she would like to be co-opted onto the management committee until the elections in 2010.</p> <p>Personalisation – No response has been received from Nick Whitton. The personalisation event last Friday was cancelled and will be rescheduled for the New Year.</p> <p>LINK application form – Sue has made the changes to the application form.</p> <p>Intermediate Care Strategy – The meeting took place last week with some members from the management committee. A letter is going out to all LINK members with dates for the consultation events.</p> <p>Feedback review from AGM – It was suggested that a small working group be pulled together. Colin, Peter I, Jim W and Malcolm H are interested.</p>	

<p>5.</p>	<p>LINK Work Plan update: North Easington Mental Health Services – Peter Irving went to the meeting and told the group that there was a lot of discussion over the excess travel from North Easington to Lanchester Road which will put 1¼ hours onto peoples travelling time. He also mentioned that transport on an evening was going to cause problems. Peter will be attending Overview and Scrutiny meetings in the New Year and will be part of the visits to look at various sites. Other implications that need to be addressed are patients given the choice of 5 different hospitals. Dave suggested writing to the PCT to ask what provisions would be put in place for patients who will be dispersed to Lanchester Road Hospital.</p> <p>From January the Clozapine Clinic at County Hospital will be closed and patients will be transferred to Earls House Hospital. It was agreed that a letter would be sent to Tees Esk and Wear Valley NHS Foundation Trust asking them what has been put in place for the patients that have to move.</p> <p>Carers Strategy – Sue mentioned the letter that had been received from Les Grey regarding Carers respite funding. Dave suggested writing to Yasmin Chaudhry advising her of the LINK’s dismay that only 43% of the money received by NHS County Durham has been allocated to respite care for carers.</p> <p>Seizing the Future – Sue mentioned that a response has been received from Stephen Eames confirming receipt of the letter that was sent regarding Seizing the Future and that the issues were being looked in to. This will need to be chased in the New Year. Mary mentioned that Bishop Auckland have extended their hours for X Rays.</p> <p>Reg Davison, Marilyn Weerasinghe and Clare from the Host went on a visit to the stroke unit at Bishop Auckland General Hospital and a report. Dave suggested checking to see if Jeremy Brock from Durham County Council attended the Oversight Board meeting on the afternoon of the 21st December.</p> <p>Momentum – Malcolm Fallow and Dave attended the meeting. There are a number of issues that are affecting progress and when asked, the Trust have stated that there are no other alternatives to the programme outlined. A decision on future progress has been delayed until February 2010.</p>	<p>SJ</p> <p>SJ</p> <p>SJ</p> <p>Clare</p>
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	<p>Work Plan Scoring December 2009 – A small working group met on the 11th December and looked at the issues that were raised at the AGM (Annual General meeting). A discussion took place as to whether the two highest scored issues could be added to the work plan which were Standards for Care Workers and Support of people with heart failure. Dave asked if the Management Committee had the capacity at the moment to take anything more on the work plan and he suggested that a piece of work was carried out to look to chart the current work plan issues with timescales and that this would be brought back to the February meeting.</p>	Alesha
6.	<p>Enter and View: Michael Dalton chair of the Enter and View group will now attend the Management Committee meetings along with another member of the Enter and View representative (this would be on a rotational basis). It was agreed by the Management Committee that the chair of the enter and view group will be a co-opted member of the Management Committee.</p> <p>A Standards Committee representative will attend the Enter and View meetings</p>	
7.	<p>Representation on groups/meetings: South of Tyne and Wear NHS Trust - It was agreed to ask the LINK membership to express an interest in being part of an information group that will be set up by South of Tyne and Wear Trust.</p>	Host
8.	<p>Consultations: Care Quality Commission – Dave went through the questionnaire with the Management Committee members and completed the form which will be sent to the Care Quality Commission.</p>	Dave
9	<p>Annual plans: The summarised annual reports had been sent out in the post to all members of the Management Committee. No issues were raised.</p>	
10	<p>Any other business: Tees Esk and Wear Valley NHS Foundation Trust (TEWV) – An email had been received from Sarah Jay regarding a meeting that will be held on the 26th February for LINK members which the trust is holding at Stockton Education Centre. It was agreed that County Durham LINK would send out an invitation to their members asking for expressions of interest. There will be 13/14 places available for Durham LINK.</p> <p>It was agreed that Peter W or Alesha (depending on availability) would attend the quarterly update meetings held by TEWV.</p>	

	<p>Disciplinary procedure – A small working group met to discuss the disciplinary procedure and it was agreed that there was no need to have a disciplinary procedure. It was agreed that a few small changes would be made to the Code of Conduct and that this would then be sent to all LINK members for their comments.</p> <p>Regional Chairs meeting – Dave advised the Management Committee that the Pioneering Care Partnership had agreed to temporarily hold £18000 of regional money which would eventually be held by the regional chairs once they have opened a bank account.</p> <p>Dave’s update on the meeting also mentioned a letter received from Gateshead LINK highlighting issues regarding this. One of which being a discussion/comment around Gypsy/Travellers communities, at which Dave pointed out that this was incorrect and no discussion had taken place and the comments were not on the minutes taken on the day.</p>	Host
	<p>Items to be signed off: Durham County Council, NHS County Durham and County Durham LINK Joint Protocol. This was agreed.</p>	
	<p>Date of next meeting:</p> <ul style="list-style-type: none"> • 18th January 2010 – St Cuthberts Hospice, Durham, DH1 3QF. 10am start and to finish with a buffet at 12 noon. 	