

# County Durham LINK Management Committee Meeting

## Minutes

Monday 29<sup>th</sup> June 2009

Marwood Social Centre, Barnard Castle, DL12 8SH

		ACTION
<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>	<p><b>Present:</b> David Haw (Chair), Peter Irving (Vice Chair), Colin Burton, Mary Mitchell, Audrey Chapman, Malcolm Harrison, Jim Rochester (Vice Chair), Jackie Heslop, Malcolm Fallow, Jim Welch</p> <p><b>In Attendance:</b> Julia Catherall (minutes), Sue Jennings, Alesha Aljeffri.</p> <p><b>Apologies:</b> None were received.</p> <p><b>Minutes of the last meeting:</b> Approved and agreed as a true record.</p> <p><b>Matters arising not on the agenda:</b> Sue confirmed that she met with One Voice Network.</p> <p>Jim Rochester has been given 34 residents associations contact details by a local community centre. He will follow this up.</p>	<p>JR</p>
<p>5.</p>	<p><b>LINK Work Plan update:</b></p> <ul style="list-style-type: none"> <li>• Rural Health Issues – Alesha has had a meeting with Jill Simpson. With issues being different between County Durham LINK and Darlington LINK it has been decided that it isn't possible for this work to be joint between the two LINKs. There is a Rural Health event at Marwood Social Centre on the 9<sup>th</sup> July and there are 4 members from semi rural and 4 members from the very rural area attending. Various questions will be asked at this event such as what rurality is? David suggested that he writes Yasmin Chaudhry, Chief Executive at NHS County Durham and to George Garlick, Chief Executive at Durham County Council to ask what their organisation is doing about rural proofing.</li> <li>• Carers Strategy – The action plan won't be ready until August. A small working group will meet again when the action plan has been received and will agree what the next steps are from there.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Seizing the Future – A meeting took place last week that Marilyn Weerasinghe and Jim R attended and a report from the meeting will be written. A communications group is being set up and Jim suggested that someone else could be involved in the group. Malcolm Harrison is going to join this group which will be a monthly meeting. Seizing the future to be on the agenda at the next management committee.</li> <li>• Lack of Day Care Opportunities, Mental Health – Sue and Alesha attended the service user event on the 18<sup>th</sup> May. 80-100 service users attended. The presentation given at the event was poor, but some changes were made for the public event held the day after. Dave suggested that the issues should be brought up at the Light Touch meeting.</li> <li>• Lack of Day Care Opportunities, Learning Difficulties – The report was attached as an information item and the changes made to the Strategy in light of the LINK's comments will be fed back in August.</li> <li>• Alcohol – The Big Drink Debate event is being held next week and there are about 30 people expected to attend. The LINK has 3 members on each of the implementation groups. Once the meetings start to take place, these members will be brought together once every couple of months so that they can share what is happening in terms of the strategy. Jim R will lead on this and Mary will assist.</li> <li>• Dementia/Alzheimer's – Alesha is waiting to hear from Louise Bainbridge from the Alzheimer's Society regarding the strategy and then a date will be arranged for a small working group to meet.</li> <li>• Provision of Talking Therapies – This piece of work has been commissioned with Liz Greer.</li> <li>• Stroke – NHS County Durham will be consulting on their stroke strategy in the near future. At this point, the small working group will be brought together again. Darlington LINK have decided to carry out their own piece of work on stroke.</li> <li>• Domiciliary Care – Sue advised that she is still awaiting a date for when the re-interviews are to take place for the domicillary care contracts.</li> <li>• Older Peoples Mental Health Strategy – A meeting was held at the end of May and members were disappointed that no one from Durham County Council or NHS County Durham attended to do the presentation. A report from the event has been sent to both commissioners and a response is awaited.</li> </ul>	<p>JR</p> <p>SJ</p> <p>AA</p>
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	<p>Durham County Council and ask them to forward the draft strategies which would then be considered further by the Management Committee who would decide whether these issues would be added to the LINK work plan. David Haw indicated that he had a vested interest here as Age Concern County Durham, as the network of Older people in County Durham, had also been asked to carry out a consultation on the older persons strategy and the LINK should not be duplicating networks that are already in place.</p>	
9.	<p><b>Enter and View:</b> The Enter and View representatives have completed a lot of their training with some more to be arranged. All processes are in place and ready in the event of a visit being required.</p>	
10	<p><b>LINK member – Code of Conduct:</b> A LINK member was rude to a member of the Host staff on the telephone. Dave suggested that if it happens again that this member should be told that it is not acceptable to talk to staff like this and that the call should be ended. It was agreed that Sue would write a letter to the LINK member.</p>	SJ
11	<p><b>Items to sign off:</b> Item A – Procedure for joint working with Darlington LINK Item B – Procedure for management committee members rotation/re-election on to the management committee Item C – LINK members disciplinary procedure Item D – Work plan matrix 2009/10 It was agreed to sign off these procedures.</p> <p>Item I – Annual report – This was agreed and a copy will be sent to all LINK members and put onto the website. It was also suggested that a copy to be sent to Durham County Council to be put into their library.</p>	SJ
12	<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>• Mary mentioned that she was a little worried about the Mental Health strategy.</li> <li>• Sue mentioned that although the team sometimes work outside of normal hours, if members of the Management Committee require information about meetings for the next day, then they should phone/e-mail the team within office hours.</li> <li>• Jackie advised the group that she would be out of circulation for the next 8-12 weeks.</li> <li>• Jim W – has been shortlisted for his Area Action Partnership</li> </ul>	

	<p>(AAP) as an individual.</p> <ul style="list-style-type: none"><li>• Colin will be the Parish Council representative for his AAP.</li><li>• Malcolm F – is on the committee for the Easington AAP and is involved in the interviews for the 7 representatives for his AAP.</li></ul>	
	<p><b>Date of next meeting:</b></p> <ul style="list-style-type: none"><li>• 27<sup>th</sup> July – Stanley Community Centre, Tyne Road, DH9 6PZ at 10am and to finish with lunch at 12.00.</li></ul>	