

## County Durham LINK Enter and View Minutes

Friday 5<sup>th</sup> March 2010  
Bowburn Community Centre, Durham Road, Bowburn

|    |  | <b>ACTION</b>  |
|----|--|--|
| 1. | <p>Michael Dalton opened the meeting and welcomed everyone.</p> <p><b>Present:</b> Michael Dalton (Chair), Michael Hemingway, Syd Duggan, John Hudson, Agnes Armstrong, David Kellet, Joan Taylor, Sandra Cottrell</p> <p><b>In Attendance:</b> Alesha Aljefri, Mandy Allen (Lip Speaker), Sandra Roberts (minutes), Sandra Carter</p>   |  |
| 2. | <b>Apologies:</b> Sheila Grant, Pauline Crathorne, Colin Burton  |  |
| 3. | <b>Minutes of the last meeting:</b> Approved and agreed as a true record   |  |
| 4. | <p><b>Matters arising not on the agenda:</b></p> <ul style="list-style-type: none"> <li>• The meeting between Mel Campbell, the Adults Wellbeing and Health Commissioning team, Michael Dalton and Alesha is in the process of being set up. Mel Campbell has been on sick leave. The meeting will go ahead with Colin Carter.</li> <li>• A generic pool of questions has been put together and was handed out at the meeting.</li> <li>• County Durham LINK has not received a formal invite to join the Older Peoples Partnership Board. Alesha will raise this with Mel Campbell when she returns to work.</li> <li>• An information day will be set up for both the Management Committee and the Enter and View Group to which Louise Lyons and Lee Alexander will be invited. This is expected to take place in April.</li> <li>• Michael confirmed that he has had a letter formally inviting to be a co-opted member of the management committee.</li> <li>• Enter and view group members availability to attend management committee meeting is to be discussed in any other business.</li> <li>• John Hudson did not get the information regarding the closure of Care Homes at the Residential Care Home Meeting. Sandra Roberts is forward this onto John</li> <li>• Alesha has contacted Nicola Stefanou regarding NHS Darlington's Essence of Care Leaflet and raised the concerns over the lack of a text phone number. We are awaiting a response.</li> </ul> | <p>Alesha / Sandra Roberts</p> <p>Alesha</p> <p>Alesha</p> <p>Sandra Roberts</p> <p>Alesha Aljefri</p> |



|    |  |                         |
|----|--|-------------------------|
| 8. | <p><b>Review the procedures for Enter and View</b></p> <ul style="list-style-type: none"> <li>It was agreed that Alesha would monitor and review the procedure as it is put in motion to see how it worked in practice and make the changes that are necessary.</li> </ul> | Alesha                  |
| 9. | <p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>Sandra handed out a form regarding Enter and View representation at the May and June Management Committee meetings. The forms are to be returned by 26<sup>th</sup> March</li> </ul>               | All Enter and View Reps |
|    | <p><b>Date of next meeting:</b></p> <p>Wednesday 5<sup>th</sup> May 2010 10.00 am – 12.00 noon, Bowburn Community Centre, Durham Road, Bowburn</p>   |                         |